

Newcroft Gardens Management Company Limited



15 Braemar Close, Carterton, Oxon, OX18 1TS

Newcroft Gardens Management Company 2024 Annual General Meeting minutes

18 July 2024 at 1830. Venue: Dog & Partridge + online TEAMS call.

The following Directors and Members (and/or properties represented) were in attendance, either in person or online:

- Diccon Booth (Falstaff - **Director**)
- Simon Hicks (Falstaff - **Director**)
- Andrew Crockett (Savoy - **Director**)
- Cliff Sullivan (Globe - **Director**)
- Caroline Hill (Falstaff – **Director**)
- Mr & Mrs Diss (Charlotte)
- Lee Austin (Globe)
- Lianne Robinson (Charlotte)
- Mr & Mrs Blakey (Charlotte)
- Caroline Sharpe (Charlotte)
- Suzanne Pirrie (Falstaff)
- Amy Stuart (Globe)
- Caroline Sharpe (Charlotte)

With proxy voting replies received before the AGM, this meeting is classed as quorate.

1. The slide deck that was presented will be available on the NGMC website in due course
2. As Chair, Simon Hicks welcomed the Members in attendance and thanked them for giving up their time.
3. Andy Crockett described the monitoring/remediation work carried out and future planned works (cementing of the drain in Globe Court).
4. All annual service fees have been paid in full.
5. Diccon booth gave an overview on the 6 sales completed this financial year.
6. Cliff Sullivan gave an overview of the documented NGMC policies. Including the review of charges. The 2024/2025 service charge will be kept at £25.
7. Caroline Hill gave a run through of the current financial position and future budgets including:
 - a. NGMC Ltd having a balance of £5,241 on 18/07/24
 - b. NGMC Ltd currently has enough reserves to maintain the areas for which it is responsible
8. Alfie Crockett who has been overseeing the role of courtyard monitor for NGMC is stepping down from the role in September. Volunteers were asked for. Miles Blakey (Charlotte) showed an interest in taking on the role and becoming a Director.
9. It was asked if the solar lights are still working as we have replacements. No concerns noted.
10. A vote on a resolution to reduce the number of Directors required for governance down from 2 to 1 per courtyard. All attendees voted in support of the resolution.
11. A web site administrator is urgently required, so if anyone has experience in this field and would be happy to volunteer an hour or so per month keeping the website up to date, that would also be very much appreciated.

12. Lianne Robinson (Charlotte Ct) volunteered her services as a Director with a specific element being the Web Administrator.
13. The entrance to Globe Ct car park has overgrown hedges. Action required to ascertain who has responsibility for that area although some members are trying to keep on top of it. The main challenge being the disposal of the cuttings, due to the bulk and it can attract a cost at some amenity sites (post-AGM, this matter has now been resolved).
14. An update on the official appointment of extra Directors/courtyard monitor would be articulated to all members once confirmed.

The AGM concluded at approximately 8pm.

Date of next Meeting: July 2025 (exact date to be confirmed in due course).
Depending on availability and cost we will look to offer a hybrid option, meeting at a local venue but with the option for dialling in online also available