



Background and Context

The Memorandum of Association and Articles of Association (*Mem and Arts*) state that for any Annual General Meeting (AGM) to be quorate there needs to be at least 2 Members from each of the four Courts in attendance.

The virtual, call-in meeting on 28th September 2023 at 7pm didn't meet that criteria.

Therefore, the Directors e-mailed a set of proposed actions on which the Members could vote.

The e-mail was sent 21st December 2023, with a vote on the actions therein closing on the 5th January 2024.

The actions were agreed unanimously (i.e. no dissenting votes).

The Approved Actions

1. Annual Charges will remain the same at £25/year unless an event occurs that requires additional funds;
2. The existing Directors stay in role until the next AGM;
3. Alfie Crockett is paid £200 to be a Court Monitor for 1 year. This will be paid from existing funds collected and will cover:
 - a. Periodic removal of excessive fallen leaves that may block drainage runs;
 - b. Periodic weeding and/or application of weedkiller;
 - c. Periodic checking for and replacement of non-working NGMC-provided court solar lights;
 - d. Reporting back to NGMC on all matters listed above; and
 - i. Reporting back on any other matters that may require additional intervention and/or corrective action.
4. The next AGM will be in July 2024, prior to the next service charge round;
5. Prior to the AGM, the Directors will send Proxy Voting forms, so that those who can't attend can be represented; and
6. The Directors will investigate the complexity of changing the Mem and Arts so that one Director per Court is sufficient.

Other Matters

There is a separate document covering the Financial Position of the Management Company at end of year (31/07/2023), showing both historic P&L (since the service was brought back inhouse) and future Outlook.

The salient points being that there are no planned or expected major works and therefore current contributions of £25/year will suffice. This will be reviewed annually.

Above notes approved by The Directors, Newcroft Gardens Management Company.